

ISOPREP

This is very important to have filled out completely.

Purpose:

Personnel Recovery preparation is required to prepare for a situation when a traveler needs to be authenticated after they have become isolated, captured, missing, or detained; whether through accident (e.g., vehicle breaks down while traveling to a location), political turmoil (e.g., riot) or criminal/terrorist action (e.g., kidnapping). Travelers should be prepared to survive unassisted for no less than 96 hours.

****YOU MAY ACCESS FROM NIPR****

<https://prmsglobal.prms.af.mil/>

ACCESS FROM SIPR

<https://prmsglobal.prms.af.smil.mil>

Please be sure that you are using internet explorer version 10 or above.

ISOPREP WILL NOT work on Edge or chrome

Please clear out your browser history and clear SSL state.

To clear your SSL State

Internet option

Content

Clear SSL state

OK

I highly advise you to take your time while filling this out as it is easy to miss areas of importance.

Prep your two photos and have them prepared prior to starting your ISOPREP. **(One frontal, one right profile, and must be visible from the shoulder up to ensure the face can be easily recognized. Full body pictures are not authorized. Name and rank cannot be displayed in these photographs. Ensure that the background of your pictures is against a neutral wall. Sized accordingly)**

Please be sure to upload your photos first before entering data; you will find the photo section in the second section directly under the General information block, click the plus sign on the left of the block to expand the section. After you are complete with uploading your two photos proceed to the rest of the form.

Be sure to note ALL of the + (**PLUS**) signs to the left of sections as you will need to click on them to expand the section so that you do not miss filling in any portion of the ISOPREP profile.

Also very important to utilize the mouse function when needed instead of hitting the enter button.

This is especially important when filling in the service Info section of the form. There will be two block to fill out and a brown magnifying glass; **ONLY** click the magnifying glass. (Again utilize the mouse.)

This will take you to the Unit Selection. Go to the UIC block and type in your UIC. Once your unit populates below double click it. This will then take you back to the form and it will have inputted your UIC information in the correct block.

Continue to fill out the form accordingly. Note that the last few sections are very particular in how they need to be filled out.

50-53. Personal authentication statements. ****IF YOU WERE NOTIFIED THAT CORRECTIONS NEED TO BE MADE TO THESE BLOCKS, READ ALL THE WAY THROUGH THESE INSTRUCTIONS TO AVOID REPLACING ONE ERROR WITH ANOTHER.** These blocks require declarative statements, not questions and answers. They should involve easily remembered personal events or details that are not subject to change. A recovery force using statements to authenticate the individual must be able to derive **a minimum of four questions from each statement.**

IE. While living in Porter, Oklahoma in 1972 I had a black and tan Doberman named Crockett.

The following questions can be derived from this statement:

What state did you live in 1972?

What town did you live in Oklahoma?

What was your dog's name?

What color was your dog?

What type of dog did you have?

a. These statements should be simple, declarative recollections of strong memories based upon real personal events that have occurred to the individual.

b. Do NOT invent stories that may not be remembered during an actual recovery due to the stress of the situation.

c. Do NOT use memories subject to change (i.e. My favorite ice cream is, my favorite dog is, etc.).

d. Do NOT use slang or jargon, which may not be understood by the recovery forces. If the recovery force cannot understand the statement, they cannot formulate a question.

e. Avoid referencing information, which is public knowledge or can be found in the individual's military records. NOTE: This includes high school and colleges that you went to, information about a child (name, birthplace, date)...anything that can be found on line, in a year book, etc. cannot be used.

f. Avoid using culturally sensitive information.

g. Avoid using information which would cause embarrassment if disclosed.

h. Avoid using information that can reasonably be considered unprofessional.

54. Authentication number: Enter an easily remembered four-digit number. This number should **not** be part of military records, derived from SSN, or public information. The authentication number must be able to produce separate questions and responses by addition, subtraction, or multiplication of the four digits. Examples of good numbers are: 8143, 6392, and 9463.

The following examples which should **NOT** be used are as follows:

a. Numbers should NOT repeat, i.e. 7777

b. Numbers should NOT repeat, i.e. 2799, 6625

c. Numbers should NOT be sequential, i.e. 1234, 5678

d. The number 0 (zero) can not appear anywhere in the sequence, i.e. 0354, 3054

When all blocks are completed, select save. Ensure you receive the “all items have been saved” message. Contact the PRCC to enter your completed/reviewed date for your ISOPREP if you have just created a profile. If you are only accomplishing a review, you may update your review date on your own. You are required to review your ISOPREP a minimum of six months prior to deployment/TDY start date.

If you have any trouble I advise that you call PRMS global at 586-239-3701 but first please go through the above steps and try to complete.